# TASKS OF THE SI LEADER

Form groups of three and discuss the tasks of the SI Leader. Specifically discuss with your group which of the responsibilities listed below are your favorite and least favorite parts of being an SI Leader.

## 1. SI Leader Training
- Attend the entirety of pre-semester training and training held throughout the semester.
- Meet with SI Supervisor and faculty regularly.
- Prepare a written session plan for each SI session.
- Show session plans to your Supervisor and the instructor for feedback (especially the first few weeks).
- Include the learning objectives, difficult content, and strategies for the learning activities.

## 2. Attend the Targeted Class
- Introduce yourself to the course instructor before the semester begins.
- Ascertain requirements for the course before the semester begins.
- On the first day of class, introduce SI to the students and administer a beginning-of-term survey, or explain how surveying will be conducted.
- Schedule SI sessions according to the most popular times on the survey.
- Check with SI Supervisor for room assignments for SI sessions.
- At the second class, announce the SI schedule and room locations.

## 3. Conduct Sessions
- Plan an introduction to the SI session.
- Hold marathon SI sessions or extra SI sessions when needed.
- Organize the SI session with built-in flexibility for the needs of attendees.
- Utilize Wait Time One, Wait Time Two, Redirecting Questions, and Checking for Understanding consistently to ensure proper facilitation.
- Provide closure (e.g. a quiz, a summary, a suggestion for future study) to check for understanding.

## 4. Support Faculty
- SI Leaders support the classroom instructor by providing feedback about students' difficulties, content-related issues, etc.
- The SI program is offered only in classes in which the faculty member understands and supports SI.

## 5. Integrate Content and Learning Strategies
- Redirect discussion to the group. **This is a key facilitation skill.**

- Provide Wait Time after a question is asked (One) and after an answer is given (Two) to allow students time to process the question and answer. **This is a key facilitation skill.**
- Use the language of the discipline, and have students do the same.
- Integrate how-to-learn with what-to-learn.
- Get students organized and get them started, but don't do the work
- for them.

## 6. Collect Data for Program Evaluation
- Collect attendance data at **every SI session**, (e.g. student name, course title, date, and time).
- Administer mid/end-of-term questionnaires.
- Work with SI Supervisor as needed to prepare final report.